



*Courses are MQA Approved | Discounted Group Price Available | Syllabus is customizable

Last Updated on: 24 Feb 2026

1. Microsoft Office & Productivity Tools

View	Course Title	Duration	Price / Pax
	Ms Outlook - Advanced Features	05 Hrs	5,000
	Ms Outlook - Work Smart	09 Hrs	7,000
	Ms Excel - Beginner	15 Hrs	10,000
	Ms Word - Beginner	15 Hrs	10,000
	Ms Powerpoint - Beginner	15 Hrs	10,000
	Ms Excel - Intermediate	15 Hrs	11,000
	Ms Word - Intermediate	15 Hrs	11,000
	Ms Excel - Advanced	15 Hrs	12,000
	Ms Word - Advanced	15 Hrs	12,000
	Ms Powerpoint - Advanced	15 Hrs	12,000
	Ms Excel - VBA Programming	15 Hrs	15,000
	Ms Excel - Dynamic Dashboard	30 Hrs	20,000

2. Artificial Intelligence & Digital Transformation

View	Course Title	Duration	Price / Pax
	Basics of HR Operations with AI	09 Hrs	17,500
	HR Digital Transformation with AI	06 Hrs	18,000
	Using AI Tools for Team Leaders	03 Hrs	9,870
	Enhance Sales with Chat GPT	03 Hrs	9,870















3. Operations, Quality & Productivity


View	Course Title	Duration	Price / Pax
	Lean Production	07 Hrs	21,000
	Lean Productivity and Process Optimisation	07 Hrs	35,000
	Mastering Quality Management Techniques	07 Hrs	35,000

4. Sales, Marketing & Customer Service

View	Course Title	Duration	Price / Pax
	Art of Selling	12 Hrs	12,000
	Customer Care Made P.E.R.F.E.C.T	06 Hrs	12,000
	Using AI Tools for Team Leaders	03 Hrs	9,870
	Services and Sales Mastery	12 Hrs	16,870
	Turning Social Media Posts into Profits	03 Hrs	7,000

5. Leadership, Management & Professional Skills

View	Course Title	Duration	Price / Pax
	Basics of Leadership	03 Hrs	5,500
	Leadership Excellence	06 Hrs	16,870
	Enhanced Supervisory Skills	21 Hrs	18,000
	Cultivating Confidence for Professional Success	03 Hrs	9,000
	Corporate Culture Transformation	12 Hrs	16,680
	Culture by Design - The People Pact	03 Hrs	6,870
	The Art of Training	04 Hrs	6,000
	HR Communication and Planning	06 Hrs	15,000
	Communication Skills for Effective Teamwork	03 Hrs	9,870
	Communication Mastery for Performance Excellence	07 Hrs	30,000
	Health and Safety for Business	07 Hrs	35,000
	Business Process Optimisation with AI	12 Hrs	22,500
	Understanding the Mauritian Culture, History and Professional Practice	03 Hrs	7,000
	Developing Essential Workplace Competencies	10 Hrs	16,870

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